

Greetings Marines,

Following is the itinerary for 2nd Staff Conference on October 2nd & 3rd, 2010:

Dates: October 2-3, 2010

Host Detachment: DeKalb County Marines Detachment #847

Facility: Best Western Timber Creek Inn and Suites & Convention Center

Address: 3300 Drew Avenue, Sandwich IL 60548. (East side of Sandwich on U.S. Route 34 on the Sandwich/Plano town border)

**Saturday Schedule:**

**1300-1500** Joint League/Auxiliary class with the Illinois Attorney General's Office to discuss charitable trusts laws, do's and don'ts, and the proper paperwork that needs to be filed annually etc, etc. It is recommended that all detachment commandants, judge advocates, and paymasters attend, but is open to any league/auxiliary member to attend.

**1730-2130** DeKalb County joint installation of officers at the Sandwich VFW; 713 S. Main St, Sandwich, IL 60548

**1730** Cocktail Hour, cash bar. Sandwich VFW

**1830** Free installation dinner, contact Marine Troy Walker-630-201-7367 or email [chaplain.deptil@hotmail.com](mailto:chaplain.deptil@hotmail.com) for reservation and meal count by September 10th. Held at Sandwich VFW.

**1930** Joint League/Auxiliary installation of officers ceremony at Sandwich VFW

**Sunday October 3rd:**

**0900** Department of Illinois/Auxiliary Unit 2nd staff conference meeting.